

Minutes of the Meeting of the Academic Council

Date: 13th August, 2022

Time: 5:00 PM

1. Approval of the courses in PCGEA for academic Session 2022-23 and beyond.

The Secretary presented the list of the courses, with specialized branches of each course. He mentioned that all the courses are as per the guidelines of the UGC (Conferment of Autonomous Status upon Colleges and Measures for maintenance of Standards in Autonomous Colleges) Regulations, 2018 (3.2) and the nomenclature of the degrees are according to 'UGC specifications of Degrees, 2014 and amended from time to time'.

The list of the courses are as follows.

1. BA

- (i) Professional -special Elective Courses focusing on Competition Exams.
- (ii) BA with Computer Science (Industry Oriented Course)

2. BA-Honours

Subjects: (i) Hindi (ii) Political Science (iii) History (iv) Economics
(v) English and (vi) Geography

3. B.Sc

- (i) Professional -special Elective Courses focusing on Competition Exams.
- (ii) Specialization in Computer Science -

Data Science, Machine learning, Mathematics & Computing, Web Development, Software Development.

(iii) B.Sc

Industry – The Industry Oriented Courses

Industry oriented Elective Courses in Chemistry, Physics, Zoology, Botany subjects. Will be prepared for 4th, 5th & 6th semesters and would be presented in the coming meetings of the BOS.

4. B.Sc. Honours

Subjects: (i) Mathematics (ii) Physics (iii) Chemistry (iv) Botany and (v) Zoology

5. BCA

Specialization in— Data Science, Machine learning, Mathematical Computing, Software Development, Web Development.

6. B.Com

Course can be started from the next session (2023-2024) so syllabus will be presented later.

7. B.Com Honours

Specialization in — (i) Taxation (ii) Banking & Insurance (iii) Accounting & Finance and (iv) Financial Market

8. BBA

Specialization in— (i) Finance (ii) Marketing (iii) Human Resource Management (iv) Entrepreneurship Development (v) Digital Marketing (vi) Production &

Operational Management (vii) Training & Development (viii) Logistic & Supply Chain Management

9. MA

Subjects: (i) Hindi (ii) English (iii) Economics (iv) Geography (v) Political Science and (vi) History

10. M.Sc.

Subjects: (i) Mathematics (ii) Physics (iii) Chemistry (iv) Zoology and (v) Botany

11. M.Com

Common postgraduation programme as per UGC courses scheme.

12. Ph.D.

In the subjects with Postgraduate Courses :

(i) Hindi (ii) English (iii) Geography (iv) Economics (v) History (vi) Political Science (vii) Mathematics (viii) Physics (ix) Chemistry (x) Botany (xi) Zoology and (xii) M.Com.

All these courses are as per the provisions of the UGC. Syllabi for these courses have already been approved by the respective Board of Studies of the college; hence Academic Council is requested to approve the courses for the confirmation of the Governing Body.

13. Certificate Courses (One year)

14. Diploma Courses (Two Year)

2. Confirmation of the 'Framework of Syllabus Designing Teaching-Learning Process and Assessment System' approved by the Board of Studies.

The secretary AC presented the 'Framework of Syllabus Designing, Teaching-Learning Process and Assessment System' and highlighted the innovativeness in syllabus designing, pedagogy and the assessment system.

The AC discussed the above mentioned 'Framework', appreciated the innovativeness of the whole designing and approved it for the confirmation of the General Body of the College. **(Annexure-1)**

3. Approval of the syllabi recommended by all the Boards of the Studies.

The Ac had deliberations on various syllabi passed by the BoSes and approved all the syllabuses of BA, BA (Honours), BCom, BCom (Honours), BSc, BSc (Honours), BCA, BBA, MA, MCom, MSc courses, Certificate and Diploma courses with pedagogical and assessment related descriptions and instructions mentioned in the syllabi.

4. Confirmation of the nominations of the Subject Experts outside the parent (Rajasthan) University.

The Academic Council approved the list of the subject experts in all the subjects submitted by the Secretary of the AC and also authorized the HOD's and Subjects Committees to add other names if required so that the assessment work is not hindered.

5. Approval of the 'Ph.D. Programme : Rules and Regulations'.

The Secretary AC presented the 'Ph.D. programme : Rules and Regulations' and assured that following steps shall be taken so that Ph.D. of PCGEA can earn its credit like its other courses. The academic council discussed it.

- 5.1 UGC guideline regarding Ph.D. programme shall be followed with the latest amendments issued by the UGC time-to-time.
- 5.2 A good standard of Ph.D. Programme shall be maintained and a genuine research culture shall be developed in all the subjects.
- 5.3 Focus shall be made on the research various problems related to the development of Rajasthan, issues related to the deprived class of the society including the gender aspect, latest new areas of material productions, process of management, and critical analytical research on social-cultural aspects.
- 5.4 Preference shall be given to integrated and multidisciplinary research responding to market problems and demands.
- 5.5 Standardised process shall be followed during the Ph.D. work and original and innovative efforts shall be appreciated.
- 5.6 Besides Ph.D. work, the college shall establish Research Centers in various departments and labs shall be enriched further.
- 5.7 An intensive efforts shall go on regularly to get the research grants from the Govt as well as private agencies.

The Academic Council welcomed the proposed steps and suggested some modifications in the 'Standards and Procedure for Award of Ph.D. Degree Regulations, 2022' and approve the final draft for confirmation of the Governing Body, which is attached here with as **Annexure-2**.

6. Approval of the 'Academic Rules and Regulations for Undergraduate and Postgraduate Programme'

The Secretary presented the Academic Rules and Regulations for Undergraduate and Postgraduate Programme relevant there to.

The AC discussed the innovativeness of the whole programme and approved it for the confirmation of the Governing Body. **(Annexure-3)**

7. Approval of the 'Admission Policy for Undergraduate & Postgraduate Courses'

The Secretary presented the Admission Policy for the students to different programmes of study in the college and assured that the 'Reservation Policy' and UGC guidelines will be followed.

The AC discussed & suggested some provisions and approved the Admission Policy for the session 2022-23 and onwards. **(Annexure-4)**

8. Approval of Rules and Regulations for Examination and Assessment

The Secretary presented the Rules and Regulations for Examination and Assessment and AC suggested some changes to be incorporated. The final framework which AC approved is attached herewith as **Annexure-5**.

9. Proposals for 'Rules and Regulations of Games and Extra Curricular Activities'

The Secretary proposed the 'Rules and Regulations of Games and Extra Curricular Activities' so that PCGEA can further improve its past glorified achievements. The AC approved the Rules and Regulations for Games and Extra Curricular Activities the confirmation of the Governing Body. **(Annexure-6)**

10. Approvals of Scholarship, Studentship, Fellowship, Prizes, Medal and Regulation for the award of the sum.

The secretary appraised the need of scholarships, studentships, fellowships, prizes, medals for students and presented the relevant regulations there of; after detailed deliberation the Academic Council approved the Regulations as **Annexure-7**.

11. Approval of the Credit transfer on SWAYAM Courses.

The secretary appraised the AC that UGC has notified an online course scheme with Massive Open Online Courses (MOOCs) and SWAYAM, govt of India online platforms for higher education. A student can avail many courses from SWAYAM online portal, use the learning material and take examinations and can be accepted for Credit Transfer. The Secretary mentioned above the attached letter issued by the secretary, UGC F.No.1-8/2017/SWAYAM Board, dated 28th June, 2022 which informs that- These courses may be approved and adopted on the recommendation of Dean Academic/Heads of Department for Credit Transfer and ratified by the Academic Council. Several universities have already accepted SWAYAM courses for Credit-Transfer, and remaining universities are also requested to take similar measures and intimate the action taken at diksha.ugc@nic.in and copy to econtent.ugc@gmail.com. The Academic council approved the SWAYAM courses and Credit-Transfer scheme in the interest of the students.

12. Teacher assistant work for Ph.D. students

Ph.D. Students can be Offered Teacher Assistant work four to six hours a week in conducting group discussions, conducting seminars and workshops, assisting in preparing lectures, blended mode of teaching, preparing teaching-learning assessment material, conducting visits, surveys, problem solving classes etc. It will boost the general academic and communicate competence of the Ph.D. students which will help in their research work and teaching skills to be used in future.

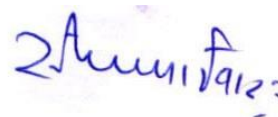
The Ph.D. students can be compensated by reducing the Ph.D. fee which can be decided at the level of the Chairperson of the Academic Council looking into the competence and need of the student, workload and duration of the Teaching Assistantship.

The meeting ended with thanks to the Chairperson.



Secretary

Dr. Giriraj Sharma
Asst. Prof. Management



Chairperson

Dr. Savita Paiwal
Principal, PCGEA